

Reference Number

MUG ORDER FORM



STEP 1. ORDER ADDRESS

Contact Name

Telephone

Address

Post code

STEP 2. IMAGE POSITION

Front Centre/Wrap Around Back

MUG TYPE

STEP 3.	DESCRIPTION	QUANTITY	RATE
<input type="checkbox"/>	Standard White Mug - (Image / Picture only)		
<input type="checkbox"/>	Colour Changing Mug - (Image / Picture only)		
<input type="checkbox"/>	Two tone Mug Red - (Image / Picture only)		
<input type="checkbox"/>	Two tone Mug Blue - (Image / Picture only)		
<input type="checkbox"/>	Two tone Mug Green - (Image / Picture only)		
<input type="checkbox"/>	Two tone Mug Yellow - (Image / Picture only)		
<input type="checkbox"/>	Porcelain Mug - (Image / Picture only)		
<input type="checkbox"/>	Other...e.g Plastic Mug - (Image / Picture only)		

PRINTING PRICE

£	:
£	:
£	:
£	:
£	:
£	:
£	:
£	:

CUSTOMISE YOUR MUG

STEP 4. CUSTOMISE SELECTION (Please tick one box)- Additional cost apply minimum charge £5.00

Text Above
 Text Above
 Text Below
 Text Over
 Text Only

CUSTOMISE PRICE (min £5.00)

£ :

STEP 5. DELIVERY

collect from production hub collect from store deliver locally before noon before 5.00pm Next day

DELIVERY PRICE

£ :

STEP 6. If you require a more bespoke approach to the design, click here to add instructions.

SUBTOTAL

£ :

VAT @17.5%

£ :

FINAL TOTAL
payable on approval of artwork OR within approved account terms

£ :

FOR INTERNAL USE ONLY

ARTWORK DETAILS – please attach your completed written brief

Hard copy Soft copy

Location and Name of file i.e downloads / customer picture folder

DEPOSIT PAID

£ :

BALANCE DUE

£ :

Data Protection: The eXact Print reseller may pass your details to exact office Ltd for account management and marketing purposes. This data may be held after the termination of any trading relationship you may have with the exact print reseller. By signing below you consent to your data being processed in this manner

YOUR SIGNATURE

PRINT NAME

YOUR POSITION

DATE